Please turn over for notes to complete this form.	•		of Ashiya	on Cortifica	to			番号	( ) F	時間( : )
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Retailination   Principal or Member of the same household   Principal or Member of the same household   Proxy   The Other (	Name	Name			Data of hir	th /\/ M	D \	1 1·信	色(経)・パ・マ 注写・特・在	
Readinarish						Date of bir	ın (Y IVI	<u> </u>	- <sup>- )[5</sup>	<b>₹ •後 •</b> 年
Residential Princy	Address	┃								
**Whose certificate do you need? Please show your seal registration card. seal registration card number	Relationshin I			same house	me nouseriold )				を・戸籍・社員証 資格証明書(補助者 も( )	
Same as Applicant(Y M D )   Same as Applicant   Same as Applicant   Same as Applicant(Y M D )   Same as Applicant   Same as		_			Please sho	ow your se	al registratio	n card.		
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Same as Applicant(Y M D )   Same as Applicant   Same as Applica	Hullibel		□Same	∍ as Applicant <sub>(</sub>	Y M	D )				Needed
Reregistration Fee 300yen/seal ① 件 300yen/sheet ② 適 // 計(①+②)  Copy of a Resident Record (*If you do not circle "Individual Number ("My Number)", your individual Number will not be shown on the certificate.)  *Whose certificate do you need? (If you are a proxy, Letter of attorney is needed.)  Address										sheet
Reregistration Fee 300yen/seal ①			□Same	∍ as Applicant <sub>(</sub>	Y M	D )	□Same as App	licant		
Copy of a Resident Record ("If you do not circle "Individual Number ("My Number")", your Individual Number will not be shown on the certificate.) *Whose certificate do you need? (If you are a proxy, Letter of attorney is needed.)  Address    Please check the certificate which you need.   Name / Date of birth   Name / Date of birth   Shown on the certificate which you need.   Name / Date of birth   Date of birth   Name / Date of birth   Date of birth   Name / Date of birth   Name / Date of birth   Name / Date of birth   Name / Date of birth   Date of birth   Name / Date of birth   Date of birth   Name / Date of birth   Date of birth   Name / Date of birth										sheet
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Copy of a Resident Record (Whole Household)	Address  Please check the certificate				cant		Name / Date	of birth		Number of Sheets
Copy of a Resident Record (A Part of Household)	☐ Copy of a Resident Record						(Y	M	D	Needed )
Certificate of Items Listed on a Resident Record (Whole/A Part)	☐ Copy of a Resident Record									
Copy of a Eliminated Resident Record (Whole/A Part)	Certificate of Items Listed on a						(Y	M	D	sheet
Other Certificate (			useholo Items L	d) Listed on a	Applicant	as	,			) sheet
Additional Items * Please circle any items you need.  Japanese resident	Resi	dent Rec	Items L cord (W minated	d) Listed on a /hole/A Part) d Resident	Applicant  Same a Applicant	as	(Y	М	D	sheet )
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Reason for the application.  □ Driving License(運転免許証) □ Employment Purposes(就職) □ Unemployment Benefits(失業給付) □ Pension(年金) □ Applying for Permission to Reside in Japan, etc. (在留資格等の申請)	Resi Cop Reco	dent Rec by of a Eli ord (Who er Certific	Items L cord (W iminated ble/A Pa cate (	d) Listed on a /hole/A Part) d Resident art)	Applicant  Same a Applicant  Same a Applicant  Same a Applicant  Applicant	as as	(Y (Y	M	D D	sheet ) sheet
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# Notes on Application for Copy of a Resident Record, etc.

#### 1 Proxy authority confirmation documents (Letter of attorney)

If a proxy / attorney for the applicant makes an application at the counter, a proxy authority confirmation document (letter of attorney) to prove authority is required.

#### 2 Document to prove identification

A person who makes an application at the counter needs to present documents to prove his/her ID (within expiration date).

#### To obtain a Seal Registration Certificate

One item of either A or B from the following Example of ID Documents needs to be presented.

### To obtain a Copy of a Resident Record

One item of A or Two items of B from the following Example of ID Documents need to be presented.

## **Example of ID Documents**

Α

- •Individual number ("My number") card •Residence card
- •Special permanent resident certificate
- •Driving license (Driver's career certificate) •Basic resident register photo card
- Physical disability/intellectual disability certificate

В

- •Health insurance card •Older senior citizen's medical insurance card
- •Pension book •Pension Certificate
- •Basic resident register card •Long-term care insurance card
- •Medical expenses receipt certificate •Employee ID card •Student ID card, etc.

## **Notification System**

When certificates such as a copy of a resident record are issued to a proxy or third party, a notification of the issuance to the person who registered to this service in advance will be sent. This system aims to prevent fraudulent applications for a copy of a resident record, etc. and violation of human rights by fraud.

To receive notifications, you need to register for the service in advance. Please ask for details at the counter.

<sup>\*</sup> If you have any questions, please ask the Citizens' Section.