

# Acknowledgment of Permission for the Usage

To: Ashiya Cosmopolitan Association

I apply the usage of Ashiya Municipal Shio-Ashiya Exchange Center as follows:

Date of application: \_\_\_\_\_(month) \_\_\_\_\_(day), \_\_\_\_\_(year)

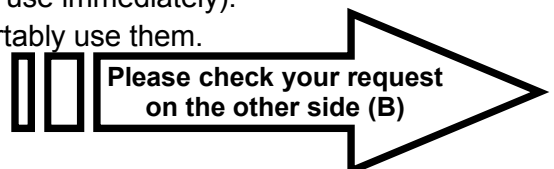
\*Persons registered as users of the Center are unnecessary to fill the column of postal code, address, telephone number and name of group of representative

User's No. (Registered User's No.)	
Applicant	Postal Code —
	Address _____
	Telephone No.                   -                   -
	Emergency Contact No.                   -                   -
	Name of Person or Group _____
	(In case of group) Name of Group's Representative _____
	Person Who Came to Apply _____
Responsible person for usage	Postal Code —
	Address _____
	Telephone No.                   -                   -
	Name _____

Name of activity	*Name of event or group to be recognized <b>(Disclosed as the reserved person or group)</b>
Details of activity	*Concretely describe the details

\*Please confirm the following notices.

- ◇ When you use the facilities, always show your Permission for the Usage cum Receipt to the reception and receive a room key when you use a room or receive a handle for net when you use a tennis court.
- ◇ Preparation and cleanup must be completed within the usage time.  
(Tables, chairs, etc. must be put away to where they belong after using the room and the room key should be returned to the reception before the end of reserved time.  
When you use the Outdoor Exchange Plaza, you have to loosen the net and keep up the court surface with brushing so that the next user can use immediately).
- ◇ Keep the facilities clean so that the next user can comfortably use them.
- ◇ Observe the fixed number of the facilities.
- ◇ Follow instructions from staff in charge.



International Exchange Center			
Using date	_____ (day of the week), _____ (month) _____ (day), _____ (year)		
Using section(s) / Time slot(s)	<input type="checkbox"/> Room 201	<input type="checkbox"/> Multipurpose	<input type="checkbox"/> 9:00–12:00
	<input type="checkbox"/> Room 202		<input type="checkbox"/> 13:00–15:00
	<input type="checkbox"/> Room 203	<input type="checkbox"/> Room 204	<input type="checkbox"/> 15:00–17:00
	<input type="checkbox"/> Room 204	<input type="checkbox"/> Room 205	<input type="checkbox"/> 18:00–21:30
	<input type="checkbox"/> Room 206 for cooking and tasting		
Scheduled number of user(s)	_____ person(s)		

Shio-Ashiya Assembly Hall			
Using date	_____ (day of the week), _____ (month) _____ (day), _____ (year)		
Using section(s) / Time slot(s)	<input type="checkbox"/> Room 101		<input type="checkbox"/> 9:00–12:00
	<input type="checkbox"/> Room 102		<input type="checkbox"/> 13:00–17:00
	<input type="checkbox"/> Room 103	<input type="checkbox"/> Room 104 Japanese style room	<input type="checkbox"/> 18:00–21:30
Scheduled number of user(s)	_____ person(s)		

Outdoor Exchange Plaza			
Using date	_____ (day of the week), _____ (month) _____ (day), _____ (year)		
Using section(s) / Time slot(s)	<input type="checkbox"/> Court A		<input type="checkbox"/> 9:00–11:00
	<input type="checkbox"/> Court B		<input type="checkbox"/> 11:00–13:00
	<input type="checkbox"/> Court C		<input type="checkbox"/> 13:00–15:00
		<input type="checkbox"/> All tennis courts	<input type="checkbox"/> 15:00–17:00
			<input type="checkbox"/> 17:00–19:00
		<input type="checkbox"/> 19:00–21:00	
Scheduled number of user(s)	_____ person(s)		

\*About lighting facilities, read and confirm the "Annexed Facilities" column

Admission fee	<input type="checkbox"/> Free of charge	<input type="checkbox"/> Charge admission fee ( _____ yen)
Commercial display	<input type="checkbox"/> No	<input type="checkbox"/> Yes *Spot sale is prohibited.

Annexed Facilities	
<input type="checkbox"/> LC Projector 1 (including screen) (computer assisted projector)	
<input type="checkbox"/> Blu-ray Disc player 1 (LC TV for playing DVD and Blu-ray Disc)	
<input type="checkbox"/> Audio equipment	<input type="checkbox"/> Multipurpose room (Available only when rooms 201–203 are used)
	<input type="checkbox"/> Room 204 <input type="checkbox"/> Room 205
<input type="checkbox"/> Radio microphone _____ piece(s) (Multipurpose room) (Max 3 pieces including clip-on microphone)	
<input type="checkbox"/> CD-deck 1	
<input type="checkbox"/> Lighting facilities in Outdoor Exchange Plaza	
(Scheduled using time / From _____ : _____ to _____ : _____ )	
(Note) Lighting facilities in the Outdoor Exchange Plaza are <b>simple lighting facilities</b>	
The usage fee is 250 yen per hour. Usage fee for less than one hour is 250 yen.	

抽選 市民等(先着) 市民等以外(先着) 当日

\*Below is for office use only

受付印/受付日	館長	事務局長	取扱者	免除等区分	本人確認(申請に来られた方)
				<input type="checkbox"/> 市外 <input type="checkbox"/> 登録 <input type="checkbox"/> 市主催 <input type="checkbox"/> 市内 <input type="checkbox"/> 指定 <input type="checkbox"/> 市共催 <input type="checkbox"/> 減免 <input type="checkbox"/> その他公共団体	<input type="checkbox"/> 運転免許証 <input type="checkbox"/> パスポート <input type="checkbox"/> 健康保険証 <input type="checkbox"/> その他 ( _____ ) <input type="checkbox"/> 使用者登録カード